

**DEPARTMENT OF ENERGY AND ENVIRONMENTAL PROTECTION
JOB OPPORTUNITY
ENVIRONMENTAL PROTECTION EP FORESTER 2 – FOREST PLANNER**

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public

Location: Bureau of Natural Resources, Forestry Division –Statewide
79 Elm Street, Hartford

Position#: 110101

Type of Position: Full-time, Permanent (35 Hours per week)

Annual Salary \$62,892.00 – ES 25a Step 1

Closing Date: November 21, 2014

Eligibility Requirement - SPECIAL Notice: Incumbents in this class will be required to possess and retain certification as a Forester in accordance with Section 23-65h of the Connecticut General Statutes unless already certified by another reciprocating state. , “see note below”. Applicants not currently certified as a Forester must take this certification exam January 14, 2015. Exam pre-registration is required by December 1, 2014. **Uncertified applicants not pre-registered by December 1, 2014 will not be deemed qualified to apply.** Additional information may be found web site: DEEP Calendar - Event Details or by calling 860-424-3630.

Note -Forester certification or licensure from another state under a law which provides substantially similar qualifications for certification and which grants similar privileges of certification without examination to residents of Connecticut certified under the provisions of Connecticut General Statute 23-65h.

Description of Duties: Plans, performs & coordinates statewide forest planning, forestland assessment & analysis for the Division of Forestry (e.g. state & private owned). Primary author and coordinator of Connecticut’s Forest Action Plan. Federal grants administration; submits annual/interim reports including required federal financial status reports. Compiles competitive grant applications, acts as a liaison with Agency business office, grant partners, USDA Forest Service, and grant sub awardees. Keeps federal program managers and Agency business office updated on new and emerging OMB, GSA, and other federal financial assistance compliance criteria. Analyzes data and prepares project and other reports and correspondence. Establishes and maintains program reporting procedures. Confers with personnel to develop program goals and objectives, outline how funds are to be used, and explains procedures necessary to obtain federal funding. Acts as a Department representative at technical and professional meetings.

Administers Federal Forest Legacy program including public outreach, technical assistance, and annual easement monitoring. Assists Land Acquisition Division securing and managing land conservation easements including coordinating surveys, appraisals, natural resource assessments, and resolution of easement violations.

Maintains master files on grants. Establishing and maintaining program procedures. Monitors paperwork connected with grant-funded programs.

Knowledge, Skills and Abilities: Considerable knowledge of relevant agency policies and procedures; considerable knowledge of relevant state and federal laws, statutes and regulations; considerable interpersonal skills; considerable oral and written communication skills; considerable ability in technical report writing and leadership ability. Knowledge of principles and practices of silvics, silviculture, forest inventory, analysis and management, Geographic information systems, electronic field data collection, forest product harvesting operations, insects and disease, and wildlife habitat improvement; grant writing and federal reporting experience preferred. Knowledge of forestry laws.

Ability to work independently with a wide range of Agency staff and forestry stakeholders.

General Experience: Seven (7) years of experience in a Forest management or closely related natural resource field. Experience requiring knowledge of scientific fields such as dendrology, silvics and silviculture, forest management, forest pathology and entomology.

Preferred Criteria:

Incumbents must be able to demonstrate considerable technical writing expertise, project management including budget development and financial reporting. Interpersonal skills, considerable oral and written communication skills; knowledge of principles and practices of silvics, silviculture, geographic information systems, and electronic field data collection.

Special Requirement: Incumbents in this class may be required to travel. Incumbents in this class will be required to possess and retain certification as a Forester in accordance with Section 23-65h of the Connecticut General Statutes.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions: Interested and qualified candidates who meet the above requirements must submit college transcript(s), current state employees must provide a copy of his/her last two performance appraisals, a cover letter, a resume, and a ([CT-HR-12 form](#)) job application for Employment to (preferably mail or email):

Department of Energy and Environmental Protection
Human Resources Division
79 Elm Street
Hartford, CT 06106-5127
Attn: Ana Natal
Telephone: (860) 424-3006
Email: ana.natal@ct.gov
Fax: (860) 424-3896

Note: Please do not send duplicate applications.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The Connecticut Department of Energy and Environmental Protection is an Affirmative Action and Equal Opportunity Employer that is committed to complying with the Americans with Disabilities Act. To request an accommodation contact us at (860) 418-5910 or deep.accommodations@ct.gov